

THE WOODLAND PARK BOARD OF EDUCATION
REGULAR MEETING MINUTES
MARCH 18, 2019

CALL TO ORDER

N.J. OPEN PUBLIC MEETINGS LAW

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Herald News

FLAG SALUTE

ROLL CALL

Members Present – Tom Bolen, Mark Salemi, Adam Chaabane, Dina Bargiel, MaryAnn Perro

Members Absent – Christopher Mania, Lisa Marshall, Jairo Rodriguez, Laura Vargas

Also Present - Michele Pillari, Tom DiFluri, Jeff Merlino

PRESENTATION: Kathy Helewa from NJSBA conducted an Ethics Training session.

PUBLIC HEARING-AGENDA ITEMS ONLY

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

Sanjay Desai - 186 Mt. Pleasant Ave.

Mr. Desai asked what the criteria is for hiring substitutes and what the rate is. He also asked questioned on the summer academic remedial program. He asked why we are taking in students from other districts. He also asked why we don't bid other companies for bus service.

Dr. Pillari responded and explained that we go through shared services for substitutes, who do the background checks, make sure certifications are intact and persons are qualified. The summer program has nothing to do with minority groups, it's based on academic need and open to grades 1-8. She explained that we are getting tuition for the out of district students but legally cannot respond to this specific situation. The busing is given to the lowest responsible bidder when put out to bid.

219-177-APPROVAL OF MINUTES

Motion by PERRO Seconded by BARGEIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the minutes of the February 4, 2019 workshop meeting and the February 11, 2019 regular meeting.

BE IT FURTHER RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the Executive Session minutes of the February 4, 2019 workshop and the February 11, 2019 regular meeting.

Roll Call: 5 YES

SUPERINTENDENT'S REPORT

Dr. Pillari said the new math supervisor is looking at the curriculum and working with teacher in K-4 prioritizing standards. She's also working with math teacher 5-8, looking into implementing IXL Math, at the teacher's request. BG teachers are looking at tweaking and revising report cards so the math standards are aligned with the semesters. The state coach who represents our school through RTI grant we received is using CO as a model in a presentation in Trenton. A student at Memorial has submitted a play in a young playwright's

competition and Dr. Pillari will inform everyone once the winners are chosen. Mrs. Irizarry & Dr. Pillari will attend a meeting regarding the pre-school expansion project. April is Autism Awareness Month and many events will be taking place. Ms. Roehrich organized a poison control awareness assembly and distributed packets for the students to take home. The survey results from the United Way were collected and Dr. Pillari will inform everyone once the results are compiled.

CONSENT AGENDA ITEMS

The following items have been deemed to be non-controversial in a matter of routine business and will be voted on by one motion.

Motion by PERRO Seconded by SALEMI to accept the recommendation of the Superintendent to approve the following consent agenda numbers 219-178 through 219-184.

Roll Call: 5 YES

219-178 - APPROVAL OF REGISTER REPORT

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the February 2019 Register Report.

219-179 - SECRETARY/TREASURER REPORTS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2019 "Pursuant to N.J.A.C.6: 20-2.12©, we certify that as of January 31, 2019 the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

219-180 - APPROVAL OF BILL LIST

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of bills in the amount of \$361,242.72, approved by finance committee chairperson, Jairo Rodriguez.

<u>Bill List No.</u>	<u>Amount</u>
#69	\$309,179.18
L32	\$ 52,063.54

219-181 - TRANSFERS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the months of January 2019.

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
10-000-100-560-00	Transfer Funds to Charter	\$ 112,056.00	\$30,773.00	\$ 142,829.00
10-000-100-560-00	Transfer Funds to Charter	\$ 142,829.00	\$ 5,263.00	\$ 148,092.00
11-000-100-566-00	Tuition Priv Sch Disab	\$ 101,491.00	(\$10,000.00)	\$ 91,491.00
10-000-221-176-00-00-065	Salaries Math & Literacy	\$ 10,210.00	\$ 300.00	\$ 10,510.00
11-000-266-420-00	Security Repair Maint	\$ 66,367.00	\$ 200.00	\$ 66,567.00
11-000-266-610-00	Security Supplies	\$ 0.00	\$ 400.00	\$ 400.00
11-000-291-260-00	Workmen's Compensation	\$ 144,471.00	(\$10,000.00)	\$ 134,471.00
11-000-291-260-00	Workmen's Compensation	\$ 134,471.00	(\$6,563.00)	\$ 127,908.00
11-000-291-270-00	Health Benefits	\$3,137,988.00	(\$10,773.00)	\$3,127,215.00
11-190-100-320-00	Purchased Pro-Ed Svc	\$ 15,500.00	\$ 400.00	\$ 15,900.00
11-190-100-640-10-00-060	Textbooks	\$ 4,000.00	(\$2,500.00)	\$ 1,500.00
11-204-100-610-10-00-060	LLD General Supplies	\$ 3,000.00	\$ 2,500.00	\$ 5,500.00

219-184-TRAVEL EXPENDITURE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, in accordance with State travel regulations, the maximum travel/workshop expenditures amount for the 2019-2020 school year shall be \$47,000.

Further resolved the Board established \$45,000, as the maximum travel expenditure for the 2018-2019 school year and has expended year to date amount of \$38,000. (Majority of expenditures are for teacher workshops)

219-182 - HIB DECISION

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigations #2019-05, 2019-06 and 2019-07, for the reasons set forth in the Superintendent's decision to the student's parents.

219-183 - APPROVAL OF NEW SUBSTITUTES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for March of the 2018-2019 school year, per the Northern Regional Educational Services Commission.

REGULAR AGENDA ITEMS

The following items will be voted on by separate motion for each item.

Personnel:

219-185 - APPROVAL OF STAFF CLASS CHANGES

Motion by BOLEN Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve staff class changes as follows, retroactive to February 1, 2019:

Jenna Moore- From Class II, Step 4, \$63,650 to Class III, Step 4, \$68,200.

Roll Call: 5 YES

219-186 - APPOINTMENT OF HIRE-SUBSTITUTE CUSTODIAN-T. REDA

Motion by BOLEN Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the appointment of Todd Reda, as a substitute custodian, at a rate of \$19/hr.,(no black seal), effective April 1, 2019-June 30, 2019.

Roll Call: 5 YES

Education:

219-187 - APPROVAL OF 2019 EXTENDED SCHOOL YEAR PROGRAM

Motion by BARGEIL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year Program(ESY) (autistic preschool, child with disabilities and LLD) in accordance with N.J.A.C. 6A:14-4.3 ©. Preschool disabilities & LLD-

July 8th-August 1st, Autism – July 8th-August 15th. Programs are Monday-Thursday 9:00am-12:00pm, to be held in Memorial School. (Personnel and costs to be voted on at a later date)

Roll Call: 5 YES

219-188 - APPROVAL OF 2019 SUMMER ACADEMIC REMEDIAL PROGRAM

Motion by BARGEIL Seconded by PERRO

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the 2019 Summer Remedial Program, to be held in Memorial School Schools, July 8th-August 1st. Programs are Monday-Thursday 9:00am-12:00pm.

(Personnel and costs to be voted on at a later date)

Roll Call: 5 YES

219-189 - WORKSHOP/TRAVEL REIMBURSEMENTMotion by BARGIEL Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the following travel reimbursements for the 2018-2019 school year:

Roll Call: 5 YES

Name	Activity	Date	Fee	Travel
Michele Bruini	Teaching Reading to Struggling Students (Online Training)	7/8-7/28 2019	\$595	NA
Desi Mayol	NJTESOL Spring Conference	5/30/19	\$239	\$22.94
Karen Criscione Daniela Skibinski Stacey Perry	WRS Advanced Course	6/4-6/6 2019	\$600/ea	\$12.48/ea

Finance:**219-190 - 2018-2019 ESEA CONSOLIDATED GRANT**Motion by PERRO Seconded by BARGIEL

Roll Call: 5 YES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to authorize revised amendment to Title I SIA in the amount of \$51,468.00.

Title I SIA

SCHOOL	EMPLOYEE	PRO-RATED SALARY	AMOUNT CHARGED TO TITLE I SIA	FICA/PENSION BENEFITS	% OF SALARY CHARGED TO TITLE I SIA
BG	Sarah Grumet	\$3,014	\$ 3,014	\$934	100%
BG	Bronwen Calderon	\$31,875	\$21,133	\$6,554	100%
Memorial			\$10,742	\$3,330	100%

Roll Call: 5 YES

219-191 - ACCEPTANCE OF OUT OF DISTRICT TUITION STUDENTS-BELLEVILLE BOEMotion by PERRO Seconded by BARGEIL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to ratify acceptance of 4 displaced students, ID #'s 32918, 32934, 32198, 32730 from Belleville Board of Education for the 2018-2019 school year, at a total annual tuition rate of \$27,014 (prorated from 1/30/19-6/30/19). Transportation to be provided by Belleville BOE.

Roll Call: 5 YES

Buildings & Grounds:**219-192 - AWARD OF CONTRACT- BEATRICE GILMORE SCHOOL GYM WINDOW REPLACEMENT**Motion by PERRO Seconded by BARGIEL**WHEREAS**, a recommendation was made by the Superintendent of Schools and the Business Administrator to the **Woodland Park Board of Education ("Board")** to seek a contract for construction services and materials for renovations at the Beatrice Gilmore School Gym Window Replacement (hereinafter the "Project"); and**WHEREAS**, the Project was properly advertised to prospective bidders in accordance with N.J.S.A. 18A:18A-4; and**WHEREAS**, on Tuesday, March 12, 2019, the Board received the following bids from potential bidders in accordance with N.J.S.A. 18A:18A-1, et seq.:

<u>Contractor</u>	<u>Total Bid</u>
Lychinidos LLC	\$85,100
Billy Contracting & Restoration Inc	\$91,500
Panoramic Windows & Door Systems Inc	\$98,000

WHEREAS, the bid submitted by Lychinidos LLC has been reviewed and determined to be in compliance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications, and

WHEREAS, the Board, has considered the recommendation of the Superintendent of Schools, the Business Administrator, and the Construction Professionals and approves same;

NOW, THEREFORE:

BE IT RESOLVED, that the Board hereby awards the Project to Lychinidos LLC in the amount of \$85,100, base bid as the lowest responsive bidder in accordance with New Jersey Public Contract Laws, N.J.S.A. 18A:18A-1, et seq. and the Bid Specifications.

Roll Call: 5 YES

219-193 - 2019-2020 TRANSPORTATION CONTRACT RENEWAL-DURHAM SCHOOL SERVICES

Motion by PERRO Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve renewal of transportation contract with Durham School Services, for four bus routes, at state transportation CPI increase of 1.45% for the 2019-2020 school year as follows:

TIER#	ROUTE#	CONTRACTOR	PER DIEM
1	MBG-T1	DURHAM	\$134.15
1	CO-T1	DURHAM	\$134.15
1	MBG-T2	DURHAM	\$134.15
1	CO-T2	DURHAM	\$134.15

Roll Call: 5 YES

Policy:

219-194 -APPROVAL OF NEW POLICIES & REGULATIONS

Motion by PERRO Seconded by BARGIEL

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 2nd reading and adoption of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
R5330.04	Administering an Opioid Antidote	Mandated

Roll Call: 5 YES

219-195 -APPROVAL OF NEW POLICIES & REGULATIONS

Motion by PERRO Seconded by SALEMI

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the 1st reading of the following new policies & regulations:

POLICY/REGULATION #	POLICY/REGULATION	MANDATED/RECOMMENDED
6511	Direct Deposit	Board Recommended

Roll Call: 5 YES

COMMITTEE REPORTS

Education: Mrs. Bargiel stated the committee met on 3/4/19 and used the time to review data from updated assessments and is showing increments of growth over time, seeing an increase in scores. She believes changes in curriculum are helping with this.

Community Relation: Dr. Pillari updated everyone about our social media outlets and asked everyone to follow us to see what's going on in our district. She also informed that there is a translate component on the website in several different languages.

Buildings & Grounds: The committee discussed the summer work at CO, which is scheduled to be completed before the start of school and the penalties if not completed on time. Safety training and for custodians and personal protection equipment. Monthly report from Mr. Burrows. Cleanup behind retaining wall at CO.

Conditions of floodgates. Windows at BG. Cameras at BG completed just a small punch list to be completed.

They discussed painting the storage container at CO. Talking about getting a company to beautify the property behind BG & Memorial. Updates on the stream pipe behind CO.

OLD BUSINESS

The Board discussed the request to close school for the holiday EID. They said if the holiday falls on a weekday, then the calendar will reflect school closure.

NEW BUSINESS

Mrs. Perro asked what the process is for RFP's. Mr. DiFluri stated that you would do it in advance to have that person in place for July 1st.

PUBLIC HEARING

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Masa Allen – 26 Oak Ridge Rd.

Ms. Allen was going to speak about EID but since it was already brought up she just wants to know if this is in place or will it be discussed again next year.

Sanjay Desai – 186 Mt. Pleasant

He wanted to know why the public session was lowered from 5 minutes to 3 minutes. He doesn't feel 3 minutes is enough time for people to speak. He also feels we should only hire custodians who have a black seal.

Dr. Pillari responded that the Board will look at the date of EID every year and if it falls on a weekday, school will be closed. Mr. Merlino stated that 3 minutes is the recommended time by the state and was done so to give everyone a chance to speak. She also stated the custodians who are hired without black seal have one year to obtain it.

ADJOURNMENT

Motion to adjourn at 8:25 p.m. by PERRO, Seconded by BARGEIL
Voice Vote: 5 YES